



**Portage Police Department**  
**Chief Keith Klafke**  
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*“Protecting our community and its’ quality of life by delivering exceptional law enforcement services”*

**Ride A Long Program**

**July 05, 2022**

**Purpose:** To foster and strengthen the community’s relationship and understanding of the duties and responsibilities of department staff. To further a student’s education in criminal justice and to expose potential employees to a career in law enforcement.

**Guidelines:**

1. The attached waiver form must be read thoroughly and must be signed.
2. When you arrive for your scheduled ride along, you must be dressed appropriately for the weather conditions and be neat in appearance.
3. While participating in the ride along, you will be under the direction of the officer operating the vehicle. This officer or any other law enforcement officer may give you specific instructions and or directions which must be followed exactly and immediately. This is for your protection as well as the safety of the officer and public at large.
4. For the purpose of safety and/or behavior, the officer has the discretion to suspend the privilege of riding along and will contact the shift supervisor about the suspension and make every effort to drop you back off at the Police Department.

**Release and Indemnity Agreement**

Whereas the undersigned has voluntarily elected to ride as a passenger in the City of Portage Police Department vehicles, and to accompany police officers of the said city while engaged in the performance of their duties , to study and observe for their own benefit the functions and operations of the City of Portage Police Department and its personnel; and Whereas, the undersigned desired to do so at their own risk and recognizing the possible inherent danger to their own person and property resulting there from; and Whereas the city of portage does not wish to be liable for any damages arising from personal injuries and or property damage sustained;

Now, therefore, in consideration of the promises and other good and valuable consideration, the undersigned does hereby for themselves, spouse, heirs, executor, or administrator, and personal representatives:

Assume full responsibility for any personal injury or damage to their person or property which may occur, directly or indirectly, while in , or about any such police vehicle , the City of Portage Police Department premises or while accompanying any police officer of the City of Portage while in the performance of their duties;

Fully and forever release and discharge the City of Portage , its agents and employees, from any and all claim demands damage , rights of action, present or future , whether the same be know , anticipated or unanticipated , resulting from or arising out of the under sign’s being in , on or about any such police department vehicle, or at any or all of the premises and places afore said, or while accompanying any such officer as afore said;

Indemnify and hold harmless the City of Portage, its agents and employees, for any acts or conduct of the undersigned of whatever kind of nature whatsoever , while in , on about any such police vehicle or any and all premises afore said, or while accompanying any such officer as afore said; Agree to defend and to pay any costs or attorney’s fees as a result of any action brought by or against the City of Portage , its agents and employees, for any acts of conduct of the undersigned of whatever kind of nature whatsoever, while accompanying any such police officer as afore said; State that he or she is as of the date of execution hereof , of the age of 18 (eighteen) years or older ;If the undersigned is under the age of 18 (eighteen) years old , a parent or legal guardian must sign this release and indemnity agreement; and agree that it is the intent of the undersigned that this release and indemnity agreement be in full force and effect at any time hereof.

Participant Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Guardian Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Officer Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

# CITY OF PORTAGE POLICE DEPT. RIDE ALONG FORM

## ALL INFORMATION MUST BE PROVIDED FOR APPROVAL

<b>Name: ( Print ) Last , First , MI</b>	
<b>Address:</b>	
<b>Date of Birth:</b>	<b>School Year (if applicable):</b>
<b>Telephone #:</b>	<b>Occupation:</b>
<b>Indicate Preference to ride:</b>	<b>Drivers License # If applicable</b>
<b>1. Evenings Monday thru Sunday</b>	
	<b>Any Allergies?</b>
<b>2. Days Monday thru Sunday</b>	
	<b>Any medical conditions we should know about?</b>
<b>Indicate Specific Time:</b>	
<b>Person to be notified in case of emergency:</b>	<b>Officer who rode with:</b>
<b>Emergency telephone #:</b>	<b>Date:</b>
<b>Submitted By:</b>	<b>Approved By:</b>
<b>Date Submitted:</b>	

**Ride Along Rules :** 1) Observers in the ride-along program must dress and groom themselves in an appropriate and business-like manner. The Shift Supervisor is the final judge of the appropriateness of an observer’s attire and/or grooming. 2) Suitable attire must be worn. Blue jeans and/or t-shirts are not acceptable.3) Clothing that advertises any product, business, or organization, or contains any sign or symbol that is inflammatory in nature is not permitted 4) Certified officers from other agencies may not wear their agency uniform and must comply with the other standards of attire and grooming for observers. 5)Firearms may be carried by a certified officer from another agency if that officer is granted off duty carry authority by their employing agency, they are within the guidelines of that policy and authority, and they are approved by the chief or designee. 6) Observers in the ride-along program are guests of the Police Department and must conduct themselves in an appropriately responsible manner. 7) Observers shall remain in the police vehicle and will not be allowed to become involved in the police officer’s activities unless specifically directed to do so by the officer. 8) Observers **WILL NOT** be under the influence of alcohol or have the odor of an alcoholic beverage on their breath, Use profane or abusive language or behave in any manner that would provoke or escalate tensions, Enter into any investigation or converse with any citizen, witness, or prisoner, concerning a police incident or investigation, make known to unauthorized persons the identity of persons arrested, detained, confined in jail, or suspected of any offense, Operate or use any police equipment or vehicle or any police item, except in case of emergency or when requested to do so by a police officer.

Observer Signature \_\_\_\_\_ Date \_\_\_\_\_ Officer Witness \_\_\_\_\_